

TENDER CALL NOTICE

FOR SUPPLY OF QUALITY FISHERIES REQUISITES MATERIALS



ଓଡ଼ିଶା ମତ୍ସ୍ୟଚାଷ ଉନ୍ନୟନ ନିଗମ ଲିଡ.

ODISHA PISCICULTURE DEVELOPMENT CORPORATION LIMITED

(A Government of Odisha undertaking)

D- NAYAPALLI, BHUBANESWAR-751012

Website: www.opdc.in, Email: chairmanopdc@gmail.com, mdopdc@rediffmail.com

Fax: 0674-2393983, Tel.: 0674-2393522



ଓଡ଼ିଶା ମତ୍ସ୍ୟଚାଷ ଉନ୍ନୟନ ନିଗମ ଲି.ଃ.
ODISHA PISCICULTURE DEVELOPMENT CORPORATION LIMITED
(A Government of Odisha undertaking)

No.

Date:

TENDER CALL NOTICE

FOR SUPPLY OF QUALITY FISHERIES REQUISITES MATERIALS FOR OPDC.

OPDCCL invites sealed bids under two-bid system from reputed, registered and experienced Manufacturers/ Suppliers/ Firms for supply of quality fisheries requisites materials such as Ground nut Oil Cake/ Rice Bran/ Polythene bags/ feed (Sinking and Floating)/ Lime/ Dolomite/ WOVA-FH, net materials to be utilized at different Fish Seed Hatchery Projects of the Corporation for the year 2022-23. Bidders fulfilling the prescribed eligibility criteria of the tender can access and download the complete Tender Document and other details from www.fishfedodisha.in

The bid calendars under the end to end process are:

Sl.	List of Key Events	Critical Dates
1.	Date of Issue of Tender Call Notice	20 th April 2022
2.	Last Date for Submission of Bid	29 th April 2022, 5 PM
3.	Date of Opening of Technical Bid & Financial Bid	30 th April 2022, 3 PM (Tentative)

The bid complete in all respects must reach the undersigned by **Speed Post/ Registered Post/Drop in the Tender Box** only latest by **29th April 2022, 5 PM** in a sealed envelope clearly mentioning on the top of it **“Tender for supply of quality fisheries requisites materials for OPDC”**.

The Bid processing fee Rs. 1000/- + GST 18% = Rs. 1,180/- in shape of Banker's Cheque / DD in favour of MD OPDC Ltd drawn in any scheduled commercial; bank payable at Bhubaneswar.

The proposals received beyond the last date and time will be rejected. The authority reserves the right to reject any/ all proposals without assigning any reason thereof.

Managing Director

Memo No.....Dt.....

Copy to the Notice Board of OPDC Ltd and webhosting of the same in FISHFED website for wide publicity.

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SECTION-1

INSTRUCTIONS TO BIDDERS

1. The OPDC Ltd. , Govt. of Odisha requires the service of reputed, well established, financially sound and registered Manufacturers/ Suppliers/ Firms for supply of quality fisheries requisites materials such as Ground nut Oil Cake/ Rice Bran/ Polythene bags/ feed (Sinking and Floating)/ Lime/ Dolomite/ WOVA-FH to be utilized at different Fish Seed Hatchery Projects of the Corporation for the year 2022-23.
2. The contract for aforesaid supply will be for a period of one year initially from the date of commencement of contract. The period of the contract may be further extended as per the requirement of the client .The OPDC, however, reserves right to terminate this initial contract at any time after giving 15 days notice to the selected Service Provider.
3. **The various critical dates relating to the above tender are cited as under:**

Sl.	List of Key Events	Critical Dates
1.	Date of Issue of Tender Call Notice	20 th April 2022
2.	Last Date for Submission of Bid	29 th April 2022, 5 PM
3.	Date of Opening of Technical Bid & Financial Bid	30 th April 2022, 3 PM (Tentative)

The tender has been invited under two bid system i.e. Technical Bid and Financial Bid. The interested agencies are advised to submit two separate sealed envelopes super scribing " **Technical Bid** " and " **Financial Bid** " super-scribing " **Tender Document for For supply of quality fisheries requisites materials such as Ground nut Oil Cake/ Rice Bran/ Polythene bags/ feed (Sinking and Floating)/ Lime/ Dolomite/ WOVA-FH, net materials to be utilized at different Fish Seed Hatchery Projects of the Corporation for the year 2022-23.**

4. An Earnest Money Deposit (EMD) : Not Applicable
5. The successful bidder will have to deposit a Performance Security Deposit of **3 % of the order value** in the form of Bank Guarantee format at Annexure-1 in favour of MD OPDC Ltd drawn in any scheduled commercial;

bank payable at Bhubaneswar covering the period of contract plus 12 months. In case, the contract is further extended beyond the initial period, the Bank Guarantee will have to be accordingly renewed by the successful bidder.

6. The cost of bid processing Rs. 1000/- + GST 18% = Rs. 1,180/- in shape of Banker's Cheque / DD in favour of MD OPDC Ltd drawn in any scheduled commercial; bank payable at Bhubaneswar.
7. The tender paper shall be duly typed or hand written by ink so as to make it legible and fill in prescribed Tender Papers. There should be no erasing, overwriting etc. If there are any corrections those should be made clearly and duly signed by the tenderer. Tenders are necessarily to be furnished in the prescribed tender paper only otherwise they are liable to be rejected.
8. The tenderer shall have to furnish his Name, Parentage, Complete Address (Village, Post, Police Station & District etc.) if he is an individual and complete address if it is a firm. They have to furnish their Sales Tax Registration Number (Photocopy), Vat Card (Photocopy) & Pan Card (Photocopy).
9. i) Rates should be quoted strictly in accordance with the particulars specifications wherever mentioned in the tender paper. Where no specification is mentioned the tenderer while quoting the rate should mention the specifications and also make, model and brand of the materials, which they can supply.
11. ii) In case a tenderer desires to quote more than one rate for one item on account of different "Makes", "Model" etc. and he finds the space left in the tender paper insufficient to quote such rates, he may attach the details as per the prescribed proforma in a separate sheet duly typed/hand written and signed keeping a reference against the particular item in the original proforma.
12. The tenderer should note that if placed with orders for supply, they will have to effect supply in strict accordance with the specifications quoted and approved, within the time limit mentioned in the supply order.
13. Like rate & quality of the items, delivery period is also an important factor, which is to be taken into consideration at the time of selection.
14. Tenderers are, therefore, requested to give their positive delivery schedule along with their Tenders. However the purchase order date line is to be strictly adhered.

15. The above date line may be changed as per the requirement of the Corporation. The items will be supplied as per order issued by the Corporation.
16. i) For items, as given in, Tender Papers rate shall be quoted for Hatchery sites such as: Binika in Sonepur, Chipilima in Sambalpur, Saramanga in Bhadrak, Bhanjanagar in Ganjam and Bayasagar in Kalahandi district. For some items as mentioned in the Tender Paper; rates, should be quoted for Corporation Office at Bhubaneswar.
17. The tenderers should note that the requirements of different items, as mentioned in the tender paper, are approximate. It may so happen that in some items more quantity and in some items less quantity may be purchased depending upon the actual requirements.
18. The rates quoted shall be inclusive of all taxes like Excise Duty and Entry Tax etc. CGST and SGST should be mentioned separately.
- 19. Tenders duly filled in the prescribed tender paper shall be sent in sealed cover to the Managing Director, Odisha Pisciculture Development Corporation Ltd., D-Nayapalli, Bhubaneswar-751012 by name and super scribed Tender for Fisheries Requisites for Odisha Pisciculture Development Corporation Ltd. during 2022-23 at the top left hand corner of the envelop. The tender so received up to 29th April 2022, 5 PM will be opened 30th April 2022, 3 PM in the presence of such tenderers or their accredited representatives in their absence.**
20. If any tenderer requires any clarification on the above terms and conditions he may obtain clarifications personally from the undersigned or any Concerned officer of Odisha Pisciculture Development Corporation Ltd. on any working day during office hours and on that ground no extension of time will be allowed.
- 21. Bid Validity:** The Bid shall remain valid for a period not less than 90 days after the date line for submission of tender.
- 22.** The competent authority of OPDC Ltd. reserves the right to reject all bids / terminate the tender process without assigning any reason thereof.
- 23.** Joint Venture/ Consortium/ Sub Contracts are not allowed.
24. The conditional bids shall not be considered and will be out rightly rejected in very first instance.
25. In the event of any dispute arising in respect of the clauses of the agreement

the same shall be resolved through negotiation. Alternatively the dispute shall be referred to the next higher authority or controlling officer for his decision and the same shall be binding on all parties.

26. All disputes shall be under the jurisdiction of the court at the Bhubaneswar.
27. Dispute Resolution: All the disputes if any arises shall be resolved/ disposed by the MD, OPDC Ltd.
28. The interested bidder should submit the tender document complete in all respects along through Speed Post / Registered Post/ By hand so as to reach Managing Director, OPDC Ltd. D-1, Nayapalli, Bhubaneswar- by 29th April 2022, 5 PM. The authority will not be responsible for any postal delay. Email / Fax / Late Bids will be summarily rejected.

SECTION-II

SELECTION CRITERIA

Minimum Eligibility: Technical Requirements

The bidder should fulfill the following technical Qualifications to participate in the tender process: Absent of the following documents will be treated as Non-responsive.

Sl. No.	Technical Requirements	Documents to be attached with the Tender.
1.	The Bidder must be registered manufacturer/ Supplier/ Company/	Valid up to date registered certificate
2.	The bidder must be registered with GST, PAN	GST and PAN document
3.	up-to-date IT return for three years as on 31.03.2021	IT return for three years as on 31.03.2021
4.	Average Annual Turnover during last three financial years (as per the last published Balance sheets), should be minimum Rs 25 lakh (Rupees Twenty Five Lakh) only as on 31.03.2021.	Copy of the Audited Balance sheet and Profit & Loss Account to be attached. Provisional audit certificate will not be considered
5.	The bidder having E.P.M. rate contract on any items shall furnish copy of the orders of the Director, Expert, Promotion & Marketing along with the tender, failing which the said tender will not be considered	Copy of the orders of the Director, Expert, Promotion & Marketing
6.	The bidder must have atleast two similar supply assignments during last five years as on last day of submission of bid. Atleast each order value must be 5 lakh.	Copy of work order/ Purchase order/ Contract mentioning order value.
7.	the bidder has not been blacklisted by any Central / State Government (Central/State Government and Public Sector) or under a declaration of ineligibility for corrupt or fraudulent practices	Affidavit must be submitted on original letter head of the bidder with signature and stamp

A. Method of selection

- **Financial proposal shall be considered those who qualify minimum requirement.** The exact place, date and time for opening of the Financial Proposal will be intimated to the technically eligible bidders through official email / letter. The financial proposal should be submitted in the format mentioned in the Bid document; submission of financial proposal in any other format is liable for rejection.
- The Financial Proposals shall be opened in the presence of the committee members and bidders' representatives who choose to attend.
- Technically acceptable financial bids with over all lowest quoted price for the assignment will be considered for negotiations if required and award of contract. However where there is tie between bidders in prices:-
- **Tie-up selection process:-** the person having maximum numbers of similar assignment having shall be considered as successful bidder.

SECTION - III

SCHEDULE OF REQUIREMENT & SPECIFICATIONS

- No tender will be considered unless accompanied with the samples for the items mentioned in the Tender Papers. Samples shall reach the office of the undersigned on or before the time specified for receiving tenders i.e. by dt. to 29th April 2022, 5 PM.
- Samples of different items should be packed separately with clear mention of the name of the material and tenderer on the package cover. Wherever possible, sample of different packed items may be packed together but with clear mention of the items to which the sample related. On the package cover the name of the tenderer & the packed sample items contained therein should be mentioned. Sample shall be handed over in the Corporation Office with due acknowledgement.
- GNOC/DORB/MOC/Soya bean Oil Cake/Lime/Dolomite/Pellet fish feed (floating & sinking)/Polythene sample should be in five packets, each ½ Kg. for five Projects. Polythene sample should be in Six Nos.
- A list of sample furnished by the tenderer shall be sent along with the sample packet and a copy of such list should be enclosed along with the tender. If the rate of tender is accepted he should supply the material in accordance with the sample otherwise his material will not be accepted & the whole consignment will be returned at his own cost. If delay caused, his EMD/Security will be forfeited.
- iv) Samples must be supplied free of cost wherever mentioned in the Tender Paper.

NAME & LOCATION OF FISH SEED HATCHERY PROJECTS

1. Chipilima Fish Seed Hatchery Project, Dist.- Sambalpur
2. Binika Fish Seed Hatchery Project, Dist.- Sonepur
3. Saramanga Fish Seed Hatchery Project, Dist.- Bhadrak
4. Bhanjanagar Fish Seed Hatchery Project, Dist.- Ganjam
5. Bayasagar Fish Seed Hatchery Project, Dist.- Kalahandi

MATERIAL WITH SPECIFICATION, QUANTITY, RATES

Sl.No.	Name of the material	Specification	Approximate Quantity required (in MT.)
1	2	3	4

INPUTS

1	LIME (IN MT)	Quick lime (Cao) should be fresh & Potent and properly packed in laminated bag packing with inside polythene bag lining. (0.500 gm. 6 Nos. separate Sample packed to be given with tender). Place of Delivery Fish Seed Hatchery Project/ Fish Farm:- Binika, Chipilima, Bhanjanagar, Saramanga, Bayasagar, Lingipur	25 MT.
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NAME & LOCATION OF FISH SEED HATCHERY PROJECTS

1. Chipilima Fish Seed Hatchery Project, Dist.- Sambalpur
2. Binika Fish Seed Hatchery Project, Dist.- Sonepur
3. Saramanga Fish Seed Hatchery Project, Dist.- Bhadrak
4. Bhanjanagar Fish Seed Hatchery Project, Dist.- Ganjam
5. Bayasagar Fish Seed Hatchery Project, Dist.- Kalahandi

MATERIAL WITH SPECIFICATION, QUANTITY, RATES

Sl.No.	Name of the material	Specification	Approximate Quantity required (in MT.)
1	2	3	4

INPUTS

2	DE-OILED RICE BRAN (IN MT.)	Should be fresh & properly packed & palletized in gunny bags (0.500 Kg. 6 Nos. samples packed to be given). Place of Delivery Fish Seed Hatchery Project:- Binika, Chipilima, Saramanga, Bhanjanagar, Bayasagar & Lingipur	110 MT
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NAME & LOCATION OF FISH SEED HATCHERY PROJECTS

1. Chipilima Fish Seed Hatchery Project, Dist.- Sambalpur
2. Binika Fish Seed Hatchery Project, Dist.- Sonepur
3. Saramanga Fish Seed Hatchery Project, Dist.- Bhadrak
4. Bhanjanagar Fish Seed Hatchery Project, Dist.- Ganjam
5. Bayasagar Fish Seed Hatchery Project, Dist.- Kalahandi

MATERIAL WITH SPECIFICATION, QUANTITY, RATES

Sl.No.	Name of the material	Specification	Approximate Quantity required (in MT.)
1	2	3	4

INPUTS

3	GROUNDNUT OIL CAKE (IN MT.) with minimum 38% Protein content	(a) Mill made, decorticated and de-oiled variety. (b) Mill made decorticated and expeller variety. Both varieties should be fresh and properly packed in gunny bags (Rates to be quoted separately for each of the above two varieties & 0.500 Kg., 6 Nos. samples packed of each to be given.) Place of Delivery Fish Seed Hatchery Project/ Fish Farm:- Binika, Chipilima, Saramanga Bhanjanagar, Bayasagar, Saramangfa & Lingipur	101 MT.
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NAME & LOCATION OF FISH SEED HATCHERY PROJECTS

1. All District Fisheries Offices

MATERIAL WITH SPECIFICATION, QUANTITY, RATES

Sl.No.	Name of the material	Specification	Approximate Quantity required (in MT.)
1	2	3	4

INPUTS

2	MASS FEED (IN MT.)	Should be fresh & properly packed & powdered (0.500 Kg. 6 Nos. samples packed to be given). Place of Delivery All District Fisheries Offices	110 MT
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SECTION-IV
APPLICATION: TECHNICAL BID

1. Name of Tendering Manpower Service Provider:_____.
2. Details of Cost of Bid processing DD No.____ date _____ of Rs.
_____ drawn on Bank _____.
3. Name of supplier
_____.
4. Full Address of Registered Office:

Telephone No. : _____ Fax No.: _____
E-Mail Address : _____
5. Full Address of Operating / Branch Office:

Telephone No. : _____ Fax No.: _____
E-Mail Address : _____
6. Name & Telephone No. of Authorized Officer /
Person to liaise with Field Office (s): _____

7. PAN/ GIR No. (Attach attested copy): _____
8. GST Registration No. (Attach attested copy): _____

9. Financial Turnover of the tenderer for the below mentioned Financial Years :

Financial Year	Amount (in lakhs)	Remarks, if any
2018-19		
2019-20		
2020-21		
Average turn Over		

14. Additional information, if any (Attach Separate Sheet if space provided is insufficient):
15. Give details of the similar contracts handled by the tendering Manpower Service Provider during the last five years as on last date of submission of bid in the following format.

(if the space provided is insufficient, a Separate Sheet may be attached)

SI No.	Name of Client address, Telephone & Fax No.	Type of supply	Amount of contract (Rs. in lakhs)
1			
2			
3			

Date: Signature of Authorized Person

Place: Name:

Seal :

SECTION - V

COVERING LETTER: FINANCIAL BID FORMAT

(Date)

To
Managing Director
OPDC, Ltd,
D-1, Nayapalli,
Bhubaneswar,
Odisha

Sub: For supply of quality fisheries requisites materials such as Ground nut Oil Cake/ Rice Bran/ Polythene bags/ feed (Sinking and Floating)/ Lime/ Dolomite/ WOVA-FH, net materials to be utilized at different Fish Seed Hatchery Projects of the Corporation for the year 2022-23.

Dear Sir/Madam,

Having examined the Tender documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide the services as required and outlined in the Tender.

To meet such requirements and to provide services as set out in the tender document, we attach hereto our response as required by the tender document, which constitutes our proposal.

We undertake, if our proposal is accepted, to adhere to the terms and conditions put forward in the tender or any such adjustments as may subsequently be mutually agreed between us and OPDC or its appointed representatives.

If our proposal is accepted, we will submit a Performance Bank Guarantee issued by a scheduled commercial bank in India as acceptable to OPDC Ltd.

We agree for unconditional acceptance of all the terms and conditions set out in the tender document as also in the contract to be signed with OPDC Ltd. for provision of Manpower services.

We confirm that the information contained in this proposal or any part

thereof, including its exhibits, schedules and other documents and instruments delivered or to be delivered to the OPDC Ltd. is true, accurate and complete. This bid includes all information necessary to ensure that the statements therein do not in whole or in part mislead OPDC Ltd. as to any material fact."

It is hereby confirmed that I/we are entitled to act on behalf of our corporation/company/ firm/organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Dated..... 2022

(Signature)

(In the capacity of) Duly authorized to sign
the bid response for and behalf of:

(Name and Address of Company)
(Seal/Stamp of bidder)

FINANCIAL BID

For supply of quality fisheries requisites materials such as Ground nut Oil Cake/ Rice Bran/ Polythene bags/ feed (Sinking and Floating)/ Lime/ Dolomite/ WOVA-FH, net materials to be utilized at different Fish Seed Hatchery Projects of the Corporation for the year 2022-23.

NAME & LOCATION OF FISH SEED HATCHERY PROJECTS :-

1. Chipilima Fish Seed Hatchery Project, Dist.- Sambalpur
2. Binika Fish Seed Hatchery Project, Dist.- Sonepur
3. Saramanga Fish Seed Hatchery Project, Dist.- Bhadrak
4. Bhanjanagar Fish Seed Hatchery Project, Dist.- Ganjam
5. Bayasagar Fish Seed Hatchery Project, Dist.- Kalahandi

MATERIAL WITH SPECIFICATION, QUANTITY, RATES

Sl.No.	Name of the material	Specification	Approximate Quantity required (in MT.)	Rate to be Quoted per Unit (in Rs.)	Approximate value of material at tender rate (in Rs.)
1	2	3	4	5	6

INPUTS

1	LIME (IN MT)	Quick lime (Cao) should be fresh & Potent and properly packed in laminated bag packing with inside polythene bag lining. (0.500 gm. 6 Nos. separate Sample packed to be given with tender). Place of Delivery Fish Seed Hatchery Project/ Fish Farm:- Binika, Chipilima, Bhanjanagar, Saramanga, Bayasagar, Lingipur	25 MT.		
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Rates should include transportation cost for delivery at farm site.

Date & Signature of the Tenderer

NAME & LOCATION OF FISH SEED HATCHERY PROJECTS :-

1. Chipilima Fish Seed Hatchery Project, Dist.- Sambalpur
2. Binika Fish Seed Hatchery Project, Dist.- Sonepur
3. Saramanga Fish Seed Hatchery Project, Dist.- Bhadrak
4. Bhanjanagar Fish Seed Hatchery Project, Dist.- Ganjam
5. Bayasagar Fish Seed Hatchery Project, Dist.- Kalahandi

MATERIAL WITH SPECIFICATION, QUANTITY, RATES

Sl.No.	Name of the material	Specification	Approximate Quantity required (in MT.)	Rate to be Quoted per Unit (in Rs.)	Approximate value Of the material at The tender rate (in Rs.)
1	2	3	4	5	6

INPUTS

2	DE-OILED RICE BRAN (IN MT.)	Should be fresh & properly packed & palletized in gunny bags (0.500 Kg. 6 Nos. samples packed to be given). Place of Delivery Fish Seed Hatchery Project:- Binika, Chipilima, Saramanga, Bhanjanagar, Bayasagar & Lingipur	110 MT		
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Rates should include transportation cost for delivery at farm site.

Date & Signature of the Tenderer

NAME & LOCATION OF FISH SEED HATCHERY PROJECTS :-

1. Chipilima Fish Seed Hatchery Project, Dist.- Sambalpur
2. Binika Fish Seed Hatchery Project, Dist.- Sonepur
3. Saramanga Fish Seed Hatchery Project, Dist.- Bhadrak
4. Bhanjanagar Fish Seed Hatchery Project, Dist.- Ganjam
5. Bayasagar Fish Seed Hatchery Project, Dist.- Kalahandi

MATERIAL WITH SPECIFICATION, QUANTITY, RATES

Sl.No.	Name of the material	Specification	Approximate Quantity required (in MT.)	Rate to be Quoted per Unit (in Rs.)	Approximate value Of the material at The tender rate (in Rs.)
1	2	3	4	5	6

INPUTS

3	GROUNDNUT OIL CAKE (IN MT.) with minimum 38% Protein content	(a) Mill made, decorticated and de-oiled variety. (b) Mill made decorticated and expeller variety. Both varieties should be fresh and properly packed in gunny bags (Rates to be quoted separately for each of the above two varieties & 0.500 Kg., 6 Nos. samples packed of each to be given.) <u>Place of Delivery</u> Fish Seed Hatchery Project/ Fish Farm:- Binika, Chipilima, Saramanga Bhanjanagar, Bayasagar, Saramangfa & Lingipur	101 MT.		
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Rates should include transportation cost for delivery at farm site.

Date & Signature of the Tenderer

NAME & LOCATION OF FISH SEED HATCHERY PROJECTS :-
All District Fisheries Offices

MATERIAL WITH SPECIFICATION, QUANTITY, RATES

Sl.No.	Name of the material	Specification	Approximate Quantity required (in MT.)	Rate to be Quoted per Unit (in Rs.)	Approximate value Of the material at The tender rate (in Rs.)
1	2	3	4	5	6

INPUTS

2	MASS FEED (IN MT.)	Should be fresh & properly packed & powdered (0.500 Kg. 6 Nos. samples packed to be given). Place of Delivery All District Fisheries Offices	110 MT		
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Rates should include transportation cost for delivery at farm site.

Date & Signature of the Tenderer

SECTION - VI

BID SUBMISSION CHECKLIST

Sl. No.	Description	Submitted (Yes/No)	Page No.
TECHNICAL BID (ORIGINAL)			
1	Covering Letter in Bidders Letter Head		
2	Bid Processing Fee		
4	Copy of Incorporation / Registration Certificate of the Bidder		
5	Copy of PAN		
6	Copy of GSTIN		
7	Copies of Income Tax Clearance Certificate for the last three Assessment years		
13	List of completed / on-going assignments of similar nature (Past Experience Details) along with the copies of work orders for the respective assignments from the authorities		
14	Undertaking for not have been black-listed by any Central / State Govt./any Autonomous bodies during the recent past.		
FINANCIAL BID (ORIGINAL)			
1	Covering Letter in Bidders Letter Head		
2	Duly Filled in Financial Bid		

Annexure -1
PERFORMANCE BANK GUARANTEE FORMAT

To

MD, OPDC

WHEREAS_(Name and address of the Service Provider) (hereinafter called “the Service Provider) has undertaken, in pursuance of Contract No. ___ to undertake the service

(description of services) (herein after called “**the contract**”).

AND WHEREAS it has been stipulated by_(Name of the Authority) in the said contract that the Service Provider shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the Service Provider such a bank guarantee; **NOW THEREFORE** we hereby affirm that we are guarantors and responsible to you, on behalf of the Service Provider up to a total of___(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the Service Provider to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Service Provider before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the Service Provider shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This performance bank guarantee shall be valid until the ___day of ___year. Our branch at__(Name & Address of the Bank) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our _____branch a written claim or demand and received by us at our _____branch on or before Dt _____otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

.....
(Signature of the authorized officer of the Bank)
.....**Name and designation of the officer**
.....

..... **Seal, name & address of the Bank & Branch**

Annexure-2 UNDERTAKING

I, hereby undertake that, our organization has not been blacklisted / debarred by any of the Central / State Government Department/ Office or by any Public Sector Undertaking (PSUs) and not blacklisted by any authority during the recent past.

Yours sincerely,

Authorized Signature [In full and initials]

Name and Designation of the Signatory: Name of the Bidder and Address: